

MARTINEZ, MONICA V

mvmartinez@utep.edu

EDUCATION

University of Texas – El Paso, El Paso, TX

MFA in Creative Writing

2013

Area of Concentration: Fiction Thesis: “My Mother’s Daughter”

University of Texas – El Paso, El Paso, TX

BA in Creative Writing

Area of Concentration: Fiction

2006

Awards:

Dean’s List

2004 – 2006

Honors: Cum Laude

2006

CERTIFICATIONS

The Association of College and University Educators and the American Council on Education

Certificate in Effective College Instruction

2019

TEACHING EXPERIENCE

University of Texas El Paso

Lecturer – “The Writing Behind the Screen – Screenwriting for Freshman”

Fall 2018–Present

Developed syllabus and overall course structure, administered all grades, met with students, incorporated technology and developed a learning community

University of Texas El Paso

Lecturer – “Creative Writing and the University”

Fall 2017–Summer 2018

Developed syllabus and overall course structure, administered all grades, met with students, incorporated technology and developed a learning community

University of Texas El Paso

Program Advisor/Lecturer – “Creative Writing and the University”

Fall 2015–2017

Developed syllabus and overall course structure, administered all grades, met with students, incorporated technology and developed two learning communities

RELATED EXPERIENCE

University of Texas El Paso

Assistant to the Learning Communities Coordinator

Spring 2020–Present

Assist with the oversight of the learning communities program, set-up course schedule, monitor the schedule and registration activities, and make necessary changes with the Registrar’s office for learning communities

University of Texas El Paso
Trainer for College Assistant Migrant Program (CAMP) Peer Leaders **Spring 2018**
 Created and implemented training procedures for peer mentors,
 Collaborated with CAMP Program Coordinator to facilitate
 and adjust trainings that could be implemented for future
 cohorts of CAMP Peer Leaders

University of Texas El Paso
Interim Peer Leader Manager **2017**
 Established work schedules, trained and supervised up to 75
 student employees for the calendar year, developed, evaluated
 and implemented procedures for recruitment and hiring, as
 well as analyzing and resolving interpersonal conflicts among
 employees and their peers and employees and their partnered
 instructor

University of Texas El Paso
Program Advisor/Lecturer **2015 - 2017**
 Advised undergraduate students, facilitate suspension
 committee for students petitioning for reinstatement,
 implemented the use of technology for suspension committee,
 and accommodate schedule for the needs of the center

PUBLICATIONS, PAPERS & PRESENTATIONS

Implementing Library Research Modules in F2F and Online FYE Courses
 Co-Presenter at Lilly Conference (San Diego) **2020**

Active Learning from Day One: First Day to First Year Success
 Co-Presenter at First Year Experience Conference **2020**

Implementing Library Research Modules in F2F and Online FYE Courses
 Co-Presenter at First Year Experience Conference **2019**

Creating Information Literacy Foundations: A New Method for an "Old" Resource
 Lead Presenter at College Academic Support Programs Conference **2018**

Hosts and Guests: Leadership for the Introverted Student
 Presentation at Texas College Leadership Conference **2017**

Hosts and Guests: Leadership for the Introverted Student
 Presentation at UTEP LIVE Conference **2017**