

Carolyn Cubit-Tsutsui

Production & Stage Management

cacubittsutsui@utep.edu
cubit@rocketmail.com

Academic

University of Texas at El Paso Department of Theatre and Dance

Assistant Professor of Instruction (Fall 2021-Current)
Director of Production (Spring 2021-Current)
Full Time Lecture (Fall 2018- Spring 2021)
Production Manager (Fall 2018- Spring 2021)
Adjunct Lecture (Spring 2011- Spring 2018)

Teaching:	THEA 3323 Stage Management	Spring 2010-Current
	THEA 1313 Introduction to Theatre (online, hybrid, F2F)	Spring 2010-Current
	THEA 3312 Introduction to Performing Arts Management	Fall 2015-Current
	THEA 3351 Theatre History and Literature I (online)	Summer 2018-Current
	THEA 3111 Internship	Fall 2019-Current
	DANC 3305 Dance Production	Spring 2020-Current
	THEA 4304 Practicum for Non-Majors	Fall 2020-Current
	RSRC 4033 Undergraduate Research	Fall 2014-Current
	THEA 2110, 3110, 4110, 4111, 4112, 4113 Practicum I-VI	Fall 2016-Spring 2021
	UNIV 1301 <i>Playing for Pay: The Life of a Theatre Professional</i>	Fall 2011- Fall 2013

Academic – Service

University of Texas at El Paso Department of Theatre and Dance

Director of Production/Department Production Manager (Fall 2018-Current)
Head of Stage Management (Fall 2018-Current)
Academic Advisor/Mentor for all BFA and BA Theatre Tech, Design and Management Students (Spring 2017-Current)
Faculty Senate (Fall 2024-Current)
Workload Committee (Spring 2022-Fall 2023)
Par Rubric Development (Spring 2022-Spring 2023)
SACs Committee (Fall 2019 – Current)
Par Committee (Spring 2023 and Spring 2024)
Department Bylaws Updates (Fall 2024)
BFA Portfolio Review Coordinator (2024-Current)
Course Scheduler for Theatre Courses (Spring 2018-Current)
Student Recruiting Committee – TETA, High School Workshops, NASTC (Fall 2012-Current)
High School Teacher Workshops – UTPPW, TETA and School District Trainings (Fall 2012 – Current)
Season Selection Committee (Fall 2017-Current)
Chair for COVID protocols for production (Fall 2020-Spring 2021)
Assisted in BFA Musical Theatre Degree Updates (2022-current)
Lead updates to the BFA Technical Theatre and Design, BFA Stage Management, BA General and BA Theatre Education Curriculum and Degree Plans (2018)
Assisted in Dance Degree Updates (2018)
New Faculty Orientations (2018-Current)
Update of the Minor in Theatre (Fall 2017)
Academic Advisor for Stage Management focused students (Fall 2014-Fall 2016)
Stage Management Mentor (Fall of 2014-Current)
Developed the BFA Stage Management Concentration (Fall 2012-Fall 2013)

Multiple Search Committees: Tenured Track Costume Professor, Tenured Track Dance Professor, Visiting Professor Costume Design, (3) Visiting Professor Scene Design, NT Musical Theatre Professor, (2) NT Director of Development, NT Dance Faculty, NT Lighting and Sound Supervisor, Scene Shop Manager, Costume Shop Manager.

Academic Certification, Trainings and Conferences

Certificate in Fostering a Culture of Belonging - Association of College and University Educators - Spring 2024

This certification equips administrators, faculty, and staff with actionable practices they can immediately implement to contribute to whole-campus reform and ensure all students and colleagues feel seen, heard, and valued.

Identity, Bias, and Allyship. INA Consulting 9 hours - Fall 2022 (Training)

EPIC: Entertainment & Performing Arts Industry Conference – January 2022 (Attended)

Broadway Stage Management Symposium – May 2021 (Attended)

National Collaborators Conference – October 2020 (Attended)

Anti-Oppressive Workshop – September 2020 (Training)

Broadway Stage Management Symposium – May 2020 (Attended)

Certificate in Effective Instruction - Association of College and University Educators – Spring 2019

This certificate signifies my completion of a 25-module course in effective teaching practices requiring the implementation of evidence-based instructional approaches. The credential is co-issued by the American Council on Education and distinguishes faculty for their commitment to educational excellence and student success.

ADA Compliance Training – Fall 2018

Teaching Online Academy Fall – UTEP Center for Instructional Design – Fall 2016

Blackboard Training – UTEP Instructional Support Services – Fall 2012

Blended Learning Academy – UTEP Instruction Support Services - Summer 2012

Artistic Scholarship

Performing Arts, Events, and Project Management

Project Manager, Coordinator and Script Editor

Translation of *Los Empeños de una Casa* by Sor Juana Ines de la Cruz

Translation team: Dr. Adriana Dominguez and the Translation Team from El Paso

Independent School District, Young Women's STEAM Preparatory Academy

I envisioned this project in Fall 2021, approached Dr. Dominguez and our season selection, then set up a meeting with the Spanish teacher at Young Women's. We started translation in August of 2022 and completed our first draft in May 2023. We then worked revision and draft edits and begin production, show was produced in March 2024. We are currently finalizing edits with intent to publish.

Production Manager and Assistant Conference Coordinator

American College Dance Association – South Central Regional Conference (Spring 2020 – Canceled/COVID)

World Dance Alliance Americas – Regional Conference (Spring 2019)

Event Production Manager

Bishop Museum (July 2008)

Award Ceremony

Current Affairs Events (January 2005 – April 2005)

“An Evening at Iolani Palace” – Erina Cosmetics – Iolani Palace

Starwood Global Sales Incentive – North America Dinner – Kona, Hawaii

Production Manager

Tedx El Paso (April 2023)

Philanthropy Theatre in collaboration with the El Paso Community Foundation

UT El Paso – Theatre and Dance 2024-2025 Season

Plumas Negras – Directed by Rebecca Mayer

The Miraculous Journey of Edward Tulane – Directed by Adriana Dominguez

Monomythi (Dance Concert) – Artistic Director Ashley Kroft

Quixote Nuevo – Directed by Martín Balmaceda

UT El Paso – Theatre and Dance 2023-2024 Season

posdata – World Premier Play – Directed by Rebecca Mayer

Metamorphoses – Directed by Jay Stratton

Los Empeños De Una Casa – World Premier, New Translation

Directed by Adriana Dominguez

Person(hood) Dance Festival – Artistic Director Tawanda Chabikwa

UT El Paso – Theatre and Dance 2022-2023 Season

Borderline – Directed by Kim McKean

Zoot Suit – Directed by Justin Lucero

Heroes and Saints – Directed by Adriana Dominguez

When Water Falls – Artistic Director Melissa Melpignano

Our Secrets as we Shed Them – Choreographer Sandra Paola Lopez Ramirez

UT El Paso – Theatre and Dance 2021-2022 Season

UTEP Premieres: *Keeping Distance* – Directed by Jay Stratton

UTEP Premieres: *Super* – Directed by Reece Seeberg

Alebrijes – Directed by Georgina Escobar

Christmas Carol en la Frontera – Directed by Greg Thompson

Motion Bound – Artistic Director, Neri Torres

Clue – Directed by Rafa Perez

Dance Nation – Directed by Kim McKean

And Then Came Tango – Directed by Adriana Dominguez

UT El Paso – Theatre and Dance 2020-2021 Season (COVID)

Into the Beautiful North – Selected Scenes Online – Directed by Melissa Crespo

Cenicienta (online) – Directed by Adriana Dominguez

Christmas Carol en la Frontera (Radio Play) – Directed by Greg Thompson

Love Song (online) – Directed by Sarah Curtis

Lysistrata – Directed by Jay Stratton

UT El Paso – Theatre and Dance 2019-2020 Season

Real Women Have Curves – Directed by Adriana Dominguez

(Un)Documents – Guest Piece in Wise Family Theatre

New Voices in Dance – Artistic Director, Valeria Gonzalez

Christmas Carol en la Frontera – Directed by Rafa Perez

(I)sland (T)rap – Guest Piece in Studio Theatre

Monsters We Create – Directed by Kim McKean

America College Dance Association – Regional Conference (Cancelled due to COVID)

Into the Beautiful North – Directed by Daniel Jáquez (Cancelled due to COVID)

UT El Paso - UT El Paso – Theatre and Dance 2019-2020 Season

Bless Me Ultima – Directed by Rebecca Rivas

Fall Dance Concert – Artistic Director, Lisa Smith

Christmas Carol en la Frontera – Directed by Jay Stratton – World Premiere

World Dance Alliance – Regional Conference

Humans – Directed by Kim McKean

Oedipus El Rey – Directed by Deanna Downs

UT El Paso - UT El Paso – Theatre and Dance 2018-2019 Season

The Importance of Being Earnest – Directed by Kim McKean

Bloody Shakespeare – Directed by Jay Stratton

Christmas Carol – Directed by Greg Beam

Iconic Pop – Artistic Director, Cristina Goletti

Hand of God – Directed by Rebecca Rivas

In the Next Room – Directed by Jay Stratton

University of Texas El Paso – Department of Theatre and Dance

Viva El Paso – Directed by Chuck Gorden (Summer 2015)

The Tempest – Directed by Chris Fritzges (Summer 2011)

Midtown International Theatre Festival (Summer 2002 and 2003)

Abingdon Theatre Company, New York, NY (2003)

Raw Space, New York, NY (2002)

Producer – John Chatterton

Production Stage Manager

Monomyth (September 2024 – February 2025)

University of Texas at El Paso, Department of Theatre and Dance. Dance concert featuring various choreographers.

Artistic Director: Ashley Kroft

Human(hood) (September 2023-April 2024)

University of Texas at El Paso, Department of Theatre and Dance. Dance concert featuring various choreographers.

Artistic Director: Tawanda Chabikwa

Motion Bound (September 2021-February 2022)

University of Texas at El Paso, Department of Theatre and Dance. Dance concert featuring various choreographers.

Artistic Director: Neri Torres

Failing Kansas (June 2001 – March 2005)

International Tour: Dublin; Perth International Arts Festival, Australia; New Zealand

International Arts Festival, Wellington, Melbourne Arts Festival, Contemporary

Arts Centers in New Orleans, George Mason University

Composed, Directed and Performed by Mikel Rouse

La Pasión Según San Marco (August 2002-October 2002)

National Tour: Brooklyn Academy of Music; Krannert Center for the Perf. Arts; UA

Presents; Stanford University; Orange County Eclectic Festival

Composed by Osvaldo Golijov; Produced by Robert Thompson

Dennis Cleveland (April 2001-May 2002)

Lincoln Center for the Performing Arts (2002)
Krannert Center for the Performing Arts (2001)
Composed, Directed and Performed by Mikel Rouse

James Joyce, Marcel Duchamp, Erik Satie; An Alphabet (June 2001 – February 2002)
International Tour: Edinburgh International Festival, Hebbel Theatre, Berlin; Dublin
Fringe Festival; Krannert Center for the Perf. Arts; UCLA; Perth International Arts
Festival, Australia
Directed by Laura Kuhn, Produced by the John Cage Trust

Stage Manager

University of Texas El Paso
Spring Dance Concert – *Billy the Kid* – Choreographer Myron Nadel (February 2010)
Spring Dance Concert – *Carmen: The Ballet* – Choreographer Lisa Smith (February 2009)

Hawaii Theatre Center (September 2006 – August 2008)
Honolulu, Hawaii

Honolulu Theater for Youth
Tales of Old Hawaii (Spring – Summer 2006)

SummerFun Theatre Inc. (Summer 1999)
Montclair, New Jersey

Dance Dance Dance Goes Broadway (Summer 1997)
Hershey Park Entertainment, Hershey, PA

Company Manager (substitute)

Three Mo' Tenors (January 2003 – April 2003)
US Tour; General Manager – Bobby Black

Assistant Stage Manager/Properties Manager/Puppet Technician

Clifford the Big Red Dog Live (February 2004 – June 2004)
US Tour with Phoenix Production
Directed by Gip Hoppe

Event Coordinator

Gayle Weddings and Lifetime Events in Honolulu, Hawaii (June 2005 – April 2006)

Related and College Experience

Krannert Center for the Performing Arts (August 1998 – May 2001)

Interval Coordinator (Programming)
Assistant to Associate Director (Space Scheduling, Calendars, Contracts, and Budgeting)
Events Stage Manager and Production Assistant
Intern with Audience Education Director

University of Illinois – Department of Theatre

Assistant for the Department of Theatre's Director of the Division of Design, Technology and Management

Teaching Assistant – Introduction to Theatre Arts Management
Stage Manager for Theatre, Opera and Dance Productions

Education

M.F.A. in Theatre, concentration in Stage Management, University of Illinois at Urbana-Champaign (2001)

B.F.A Theatre Design and Production, concentration in Lighting, State University of New York at Fredonia (1998)